

Project Application for New Home or Home Addition

This application is for the new construction of single-family homes and additions to existing homes in the Coyote Cove Owners Association (CCOA). The CCOA Environmental Control Committee (ECC) uses this completed form to evaluate your project. Therefore, it is essential that you provide as much and as detailed information as possible, including samples, photographs, drawings, etc. as it speeds approval. You will receive a permit, if the ECC approves your project and you sign a CCOA Project Agreement, that you must post for inspection during your project start and stop dates. Please print your answers legibly. Contact: coyotecovehoa@gmail.com with your questions.

Property Information

Owner's Name:

Mailing Address:

Phone:

Email:

Alternate Contact Person: Yes No

If "yes," the owner authorizes the following person to act on their behalf on this project:

Name:

Mailing Address:

Phone:

Email:

Property Location

Street Address:

Lot Number:

Property Details

Is a single-family home or other buildings or structures on the property? Yes No

Is the property on a lot contiguous to the lakefront? Yes No

Is the property on a lot contiguous to the CCOA common area? Yes No

Are permanent structures being built or removed including, but not limited to, fences, concrete pads, patios, decks, porches, covered entries, or retaining walls? Yes No

Is the project location within three feet of a set back line? Yes No

Are grade changes, if cut or fill, in excess of one (1) foot? Yes No

Project Description

Start Date:

End Date:

Are grade changes, cut or fill, in excess of one foot: Yes No

Are trees or Gamble Oak being removed? Yes No

Is a contractor doing the work for you? Yes No

Does the contractor carry liability and health insurance? Yes No

Project Requirements

The following is a reminder of additional documentation or approvals that your project may require:

- Set of plans with structural detail and elevation.
- Proposed Improvement Location Certificate (PILC).

- Grade changes in excess of one foot may require a “as formed” foundation survey or additional approval.
- Driveway or parking pad improvements may require a County Access Permit Copy.
- Landscape plan.
- Color and material samples.
- Mechanical equipment and propane burial location.
- Tree removal identification and approval.
- Detached garages may require additional approval.
- Approved applications, agreements, and permits from the Pagosa Lakes Property Owners Association (PLPOA).
- CCOA Project Agreement signed by owner and contractor.

Exterior Architectural Standards

For more on CCOA architectural standards, see “Declaration of Covenants, Conditions, and Restrictions for Coyote Cove.”

Driveway and Parking Pad

List dimensions and materials:

Grade

Describe the change, cut or fill, in excess of one foot:

Trees

Specify the number and location of trees to be removed:

Siding

Material:

Color:

Finish:

Wainscot

Material:

Color:

Finish:

Trim

Material:

Color:

Finish:

Fascia and Soffit

Material:

Color:

Finish:

Roof

Pitch:

Material:

Color:

Finish:

Exterior Architectural Standards *continued*

Main Entry Door

Material:

Color:

Finish:

Other Exterior Doors

Number of other exterior doors:

Material:

Color:

Finish:

Window Frames

Material:

Color:

Finish:

Exposed Foundation

Material:

Color:

Finish:

Retaining Walls

Material:

Color:

Finish:

Garage

Material:

Color:

Finish:

Garage Door

Material:

Color:

Finish:

Exterior Architectural Standards *continued*

Covered Entries

Railing:

Material:

Color:

Finish:

Decks

Railing:

Material:

Color:

Finish:

Porches

Railing:

Material:

Color:

Finish:

Patios

Railing:

Material:
Color:
Finish:

Landscaping

All landscaping as approved by the ECC shall be completed within 12 months of the date upon which a certificate of occupancy is obtained from the Archuleta Building Department. See the “Declaration of Covenants, Conditions, and Restrictions for Coyote Cove” for further details. The ECC manages landscaping and landscape plans with a different form that the owner is required to submit for approval.

Land Use Specifications

Land Use Code:

Setbacks

Front:
Back:
Sides:
Side Street:
Lake/Highwater:
CCOA Commons Area:

Building Height

Feet:
Stories:

Square Footage

Living Space:
Garage:
Covered Entry:
Decks:
Patio:
Porch:

Parking Space

Garage:
Driveway:

Recreational Vehicle:

Other Details

If you desire, describe your project with attachments that include construction materials, colors choices, and other pertinent details. Additionally, attach drawings and other supporting documents or information that illustrates the project details such as location on the plat map of the project, setback from property boundaries, measurements, grade changes, tree removal, example pictures, etc. **Agreement and Signatures**

The undersigned certifies that:

- I have read, understand, and shall abide by the Declaration of Covenants, Conditions, and Restrictions for Coyote Cove.
- I am responsible for understanding the Neighborhood Rules and Regulations for Pagosa Lakes Property Owners Association (PLPOA).
- I understand that, if approved, the permit is valid for 6 months.
- I agree that if the project permit expires before construction is complete, it is the property owner’s responsibility to secure an extension.
- I am responsible for meeting and following the requirements of the CCOA Project Agreement.
- I own the property identified in this application.
- I understand all structures must match in color and design.
- I have submitted all required documents.

Property Owner’s Name (printed):

Property Owner’s Signature:

Date:

ECC Project Application Approval and Permit

For ECC use only.

Member in good standing: Yes No

Date project application received:

ECC approved:
No

Yes

Project permit expiration date:

Project permit number:

Comments:

ECC Chair Name (printed):

ECC Owner's Signature:

Date: